



Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date: 08/11/2019

Minutes of the meeting of IQAC Committee conducted on 06/11/2019 at 4.30 pm in the Board Room

Agenda;


1. Preparation for AQAR 2018-19 submission to NAAC
2. Visit of UGC officials to RVCE
3. Any other matter with the permission of the chair

Minutes of the Meeting:

1. Principal extended a warm welcome to all the members of the reconstituted IQAC for the academic year 2019-2021
2. Principal expressed the opinion that IQAC should play a crucial role in all Quality improvement activities and requested the members to take active participation in promoting IQAC as the nodal center for all Institutional activities
3. To organize the IQAC office in the new location in the 1st floor of the administrative block- – Principal
4. Principal conveyed the information that the Chairman of UGC (Prof. D P Singh) along with few foreign delegates will be visiting the Institution on 8/11/2019 and the visiting team has expressed the desire to interact with the IQAC to understand its role.
5. The members were requested to take up on priority the preparation of the AQAR 2018-19 reports to be submitted to NAAC. The data to be gathered and consolidated within 10 days.
6. Criteria wise allocation of responsibilities among the IQAC team members and other functionaries of the institution

Sl No	Criteria	Name of the faculty
1.	Criterion I – Curricular Aspects	Prof Archana and Prof Ramaa A
2.	Criterion II -Teaching-Learning and Evaluation	Prof Ramesh Sharma, Prof G Sadashivappa (CoE), Prof. Shanmukha N (Dean Academics)
3.	Criterion III – Research, Innovations and Extension	Prof Neeta Shivakumar and Prof H N Narasimhamurthy (Dean R&D)
4.	Criterion IV – Infrastructure and Learning Resources	Mr. Eshwar Doddamani (Deputy Director), Dr T R Sridevi (Chief Librarian), Mr Ravi Verma (System Analyst),
5.	Criterion V - Student Support and Progression	Prof Prasanna Kumar, Prof Uma B V (Dean Student Affairs)
6.	Criterion VI –Governance, Leadership and Management	Prof N S Narahari, Mrs. Shyamala and Mr. Venkatesh
7.	Criterion VII – Institutional Values and Best Practices	Prof K N Subramanya (Principal), Mr Manjunath S V (PA, Principal)

7. To conduct IQAC meeting with external members during last week of November 2019 – Principal
8. IQAC to put effort in capturing improvements in all institutional activities including implementation of the SAP modules - Principal


Prepared By


Verified By


Approved By



RASHTREEYA SIKSHANA SAMITHI TRUST
RV COLLEGE OF ENGINEERING®
 R.V. Vidyaniketan Post, 8th Mile, Mysore Road, Bengaluru – 560059



Approved by All India Council for Technical Education, New Delhi
 Affiliated to Visveswaraya Technological University, Belagavi.

Dr. N S Narahari

Co-ordinator

Phone : 080-67178408

Fax : 080-67178011

E-Mail : naraharins@rvce.edu.in

Website: www.rvce.edu.in

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

Minutes of the meeting of IQAC Committee conducted on 28/12/2019 at 9.30 pm in the IQAC Office

Monday, December 30, 2019

Agenda points:-

1. Review of the minutes of the previous meeting.
2. Status review of the AQAR 2018-2019 report for submission to NAAC.
3. Activities under IQAC banner.
4. Grouping of IQAC co-coordinators of all RV Institutions.
5. Any other matter with the permission of the chair.

Members Present:

Name	Designation	Role in IQAC
Dr.N.S.Narahari	Professor, Dept of IEM ,RVCE	Coordinator
Mr.Ishwar Doddamani	Deputy Director -Administration	Administrator in senior position.
Mr S.K Venkatesh	Administrative Manager - Central Office	Administrator
Prof Ramesh Sharma	Associate Professor, ME Department.	Member
Prof.Nagashree N Rao	Associate Professor, Bio-Technology Dept.	Member
Prof. Archana M R	Asst Professor, Civil Engineering Dept.	Member
Prof Ramaa A	Associate Professor Dept. of IEM	Member, Convener IQAC Meeting.

Agenda 1:-

The minutes of the previous meeting were read & recorded. The action taken on the points discussed in the previous meeting were reviewed.

Agenda 2:-Status review of the AQAR 2018-2019 report for submission to NAAC

Sl No	Criteria	Name of the faculty	Status as on date
1.	Criterion I – Curricular Aspects	Prof Archana and Prof Ramaa	Corrections suggested by principal incorporated.
2.	Criterion II -Teaching-Learning and Evaluation	Prof Ramesh Sharma, Prof G Sadashivappa (CoE), Prof. Shanmukha (Dean Academics)	Reviewed corrections suggested by principal, Yet to incorporate.
3.	Criterion III – Research, Innovations and Extension	Prof Neeta Shivakumar and Prof H N Narasimhamurthy (Dean R&D)	Corrections carried out as per suggestions. To integrate the documentation of this criteria and submit.
4.	CriterionIV – Infrastructure and Learning Resources	Mr.Ishwar doddamani(Deputy Director), Dr T R Sridevi (Chief Librarian), Mr Ravi Verma (System Analyst),	Document content cleared by principal. Team to finalize and submit.



RASHTREEYA SIKSHANA SAMITHI TRUST
RV COLLEGE OF ENGINEERING®
R.V. Vidyaniketan Post, 8th Mile, Mysore Road, Bengaluru – 560059



Approved by All India Council for Technical Education, New Delhi
Affiliated to Visveswaraya Technological University, Belagavi

Dr. N S Narahari

Co-ordinator

Phone : 080-67178408

Fax : 080-67178011

E-Mail : naraharis@rvce.edu.in

Website: www.rvce.edu.in

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

5.	Criterion V - Student Support and Progression	Prof Prasanna Kumar, Prof Uma B V (Dean Student Affairs)	Corrections suggested has been reviewed. Yet to incorporate the corrections & submit.
6.	Criterion VI –Governance, Leadership and Management	Prof N S Narahari, Mrs. Shyamala and Mr. Venkatesh	Mr.SKV reported that almost all the information has been incorporated, barring few minor points for which input is awaited from concerned officials.
7.	Criterion VII – Institutional Values and Best Practices	Prof K N Subramanya (Principal), Mr Manjunath S V	Process is ongoing

All the members were informed to complete the process and ensure submission to the coordinator by 31st December 2019. The coordinator will compile & format for resubmission to principal.

Agenda 3:- Activities under IQAC banner

The members were informed that subsequent to the Motivational talk on “Future of Engineering Education & ABET” by Prof. Bopaya Bidanda, Chair, Ernest E. Roth Professor, Dept. of Industrial Engineering University of Pittsburgh, USA on 27th December 2019, there are two more programs that is slated to be carried out under the banner of IQAC. The IQAC Coordinator informed that the following two talks are planned in the month of January under the IQAC banner.

Talk 1:-“The Challenges and Opportunities for Indian Higher Education in Engineering” by **Professor P.R. Kumar**, University Distinguished Professor, Regents Professor, and Chair in Computer Engineering. Texas A & M University, College Station, Texas, USA on 6th January 2020 at the Civil Engineering Seminar Hall (MV Hall) starting from 11.00 am onwards.

Talk 2:- “Towards Ethically Bounded Artificial Intelligence Systems” by **Prof Vasant Honavar**, Professor and Edward Frymoyer Chair of Information Sciences and Technology, Penn State University, USA and will be hosted by IQAC in the IEM Auditorium. The talk will be thrown open to students of CSE & related programs. The program will be coordinated jointly by IQAC Coordinator & HoD, CSE Dept.

All the IQAC members were requested to take active participation in organizing these two events as per the plan.

At this stage certain corrections in the IQAC banner was suggested by Deputy Director and the same was noted for necessary actions.

Agenda 4:-Group formation of IQAC co-coordinators of all RV Institutions.

The IQAC coordinator informed that a whatsapp group of all the IQAC coordinators of the various RV Institutions has been formed. In this connection as part of the IQAC activities the Deputy Director Ishwar Dodammani proposed that a major initiative of the IQAC in the coming periods should be on Implementing ISO standards in all the institutions. He was of the opinion that all RV institutions should look at going for an integrated audit framework which includes ISO14000 Environment standards, ISO 9000 Quality Management



RASHTREEYA SIKSHANA SAMITHI TRUST
RV COLLEGE OF ENGINEERING®
R.V. Vidyaniketan Post, 8th Mile, Mysore Road, Bengaluru – 560059
Approved by All India Council for Technical Education, New Delhi
affiliated to Visvesvaraya Technological University, Belagavi

Dr. N S Narahari

Co-ordinator
Phone : 080-67178408
Fax : 080-67178011
E-Mail : naraharins@rvce.edu.in
Website: www.rvce.edu.in

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

Standards, IS8000- Sustainability & ISO18788:2015-Security Operations management systems & if necessary ISO27001-Information security systems standards. All the members were in agreement with idea and requested IQAC Coordinator to take up the matter with the administration.

Mr.*S.K. Venkatesh mentioned that there was a possibility of meeting of all the principals with the Management Board members at which time this proposal can be mooted as a Trust level initiative to benefit all the RV Institutions in seeking compliance through all Quality certification and accreditation bodies such as NAAC,NBA, ABET ,NIRF ranking and other such agencies. Further on this will be taken up depending on the Management point of view.

Agenda 5:-Any other matter with the permission of the chair.

- It was decided that in order to ease the process of data gathering for all NAAC related Compliance reports that the Faculty in charge of the criteria will prepare Google sheets based on AQAR format & SSR formats and update the information on a monthly basis. This will be reviewed during the monthly meeting all the IQAC members. Members agreed to set up this system for their own ease and convenience.
- IQAC coordinator informed the members that NAAC will be celebrating its silver jubilee on the 7th January 2020. An invite to Principal, RVCE has been received from the NAAC office. It was further informed that Hon Vice president of India Sri Venkaiah Naidu will be addressing senior group of academia at Raj Bhavan Karnataka. Principal, IQAC Coordinator and two more professors will be representing RVCE during this occasion.
- The IQAC coordinator requested each of the faculty and other administrators to inform the coordinator regarding their schedule based on their time table, to volunteer time for work towards streamlining the processes and set up of the IQAC office. It was also thought whether an exclusive secretarial service to manage the IQAC office and Centralized Information Centre for all the Compliance and other Quality systems activities is required.
- IQAC coordinator informed about the various schemes of grant under the AICTE –AQIS Bureau. It was discussed that RVCE is submitting proposals under these schemes. It was also informed that on the instructions of Principal the IQAC Coordinator and Prof. Prasanna Kumar, Professor, Department of E&I attended a one day awareness workshop on 16th December 2019. Information regarding the AICTE-AQIS schemes for various stakeholders such as the students, faculty, institutional management and others were disseminated in the workshop. Various other Quality Initiatives including mandating Continuing Education Programs for all cadres of faculty were highlighted. This workshop was held at Cambridge Institute of Technology, Bangalore. Top officials from AICTE addressed the gathering during the workshop.

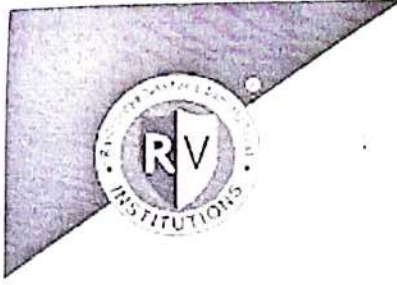
The meeting concluded with thanks to the chair & the chair thanked the members for their active participation.

Ramaa A
Prepared By

(Ramaa.A)

M. S. Narahari
Verified By

Subramanya
Approved By
Principal
RV College of Engineering
Mysuru Road
Bengaluru - 560 059



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi. Accredited
by NAAC, Bengaluru

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

Minutes of the meeting of IQAC Committee conducted on 04/04/2020 at 10.00am through Zoom Meetings

Saturday, April 04, 2020

Agenda points:-

1. Review of the minutes of the previous meeting.
2. Status review of the pending activities of IQAC
3. Any other matter with the permission of the chair.

Members Present:

Name	Designation
Dr.N.S.Narahari	Professor, Dept of IEM ,RVCE
Dr. N Shanmukha	Dean Academics, RVCE
Dr. G.Sadashivappa	CoE, RVCE
Mr. S.K Venkatesh	Administrative Manager - Central Office
Dr.NeetaShivkumar	Associate Professor, Bio-Technology Dept.
Prof. Archana M R	Asst Professor, Civil Engineering Dept.
Dr. Ramaa A	Associate Professor Dept. of IEM
Dr. Saraswathi.K	Associate Professor Dept. of TCE

IQAC meeting was scheduled on April 4th 2020 at 10.00 am by Dr NS Narahari in Zoom Meeting platform and all the members were sent invitation for the same.

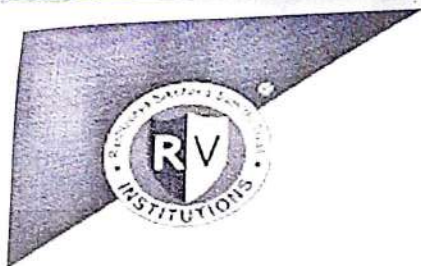
Minutes of the Meeting:

Agenda 1:-

The minutes of the previous meeting were highlighted by coordinator. The action taken on the points discussed in the previous meeting were reviewed.

Agenda 2:-

Status review of the pending activities. With reference to Overall Strategy Quality Sustenance & Quality Enhancement at the Institution level, Coordinator and Dean Academics enquired about the status of the work assigned to each member criteria wise



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

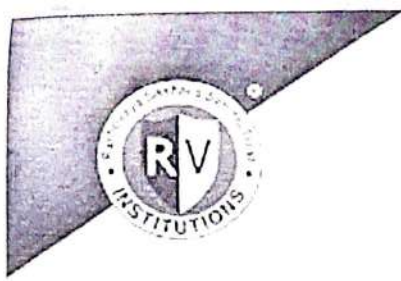
Approved by AICTE,
New Delhi. Accredited
by NAAC, Bengaluru

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

Sl No	Name of the faculty	Work assigned
1.	Prof Archana, Prof Ramaa and Prof.Shanmukha(Dean academics)	<ul style="list-style-type: none">➤ Major Curriculum Improvements in the autonomous scheme & syllabus.➤ Quality parameters for curriculum design & implementation to be decided.➤ Trend in including industry based electives & Contemporary courses in curriculum.
2.	Prof Ramesh Sharma, Prof G Sadashivappa (CoE), Prof.Shanmukha (Dean Academics)	<ul style="list-style-type: none">➤ Examination reforms & its impact.➤ Results Analysis & Trends.➤ Usage of modern pedagogy & ICT in teaching learning -Trend graphs➤ Industry connect- MoUs trend graphs.
3.	Prof Neeta Shivakumar and Prof H N Narasimhamurthy (Dean R&D)	<ul style="list-style-type: none">➤ Overall Research Credits in Publications-Citation Index (5 Years data).➤ Participation in national & international conference (Faculty & Students)➤ Trend in research funding to the institution over the last 5 years.➤ Trend in Consultancy revenue over 5 years.➤ Trend in attending FDP programs -Graphs.
5.	Prof Prasanna Kumar, Prof Uma B V (Dean Student Affairs) and Saraswathi K	<ul style="list-style-type: none">➤ Trend in student's activities in co-curricular&extra-curricular activities of students (Graph Showing Annual expenditures Amount spent & Number of activities under different heads like sports, cultural, professional, social service activities etc.➤ Industry partnership in academic training & curriculum delivery-Trends➤ Placement details graphs➤ Participation numbers in different activities like sports, cultural & professional



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi, Accredited
by NAAC, Bengaluru

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

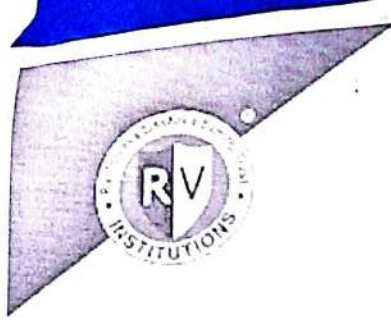
		<p>development activities.</p> <ul style="list-style-type: none">➤ Support from alumni for freeship & scholarship programs. (Trend graphs).➤ Scholarship schemes for students –Graph with respect to number of beneficiaries in different government and private scholarship programs. (Trend graphs)
6.	Prof N S Narahari, Mrs. Shyamala and Mr. Venkatesh	<ul style="list-style-type: none">➤ Administrative reforms in areas such as safety & security, Housekeeping activities, Canteen services etc. adopted in the college from quality perspectives.➤ Parameters for administrative reforms as viewed by AICTE/ UGC/ VTU/NBA/NAAC and Institutional Management.➤ Trend graph for spending in administrative areas.➤ Trend graph for spending towards faculty and students development activities.➤ ICT Implementation in administrative areas- Students fee payment, Examination fee payments, Pay & Wage administration etc.

All the members were informed to complete the task at the earliest and submit to the co-ordinator. Dr N S Narahari and Dean informed everyone to stay safe by staying at home.

Agenda 3: Any other matter with the permission of the chair.

Dean Academics shared the content of the survey done with reference to the online classes (including both faculty and students) held currently.

1. He informed that around **350 online classes** (including UG, PG courses, Theory, lab, seminar, assignment, project work) are scheduled **per day** which includes around 80 classes scheduled for II sem UG (I year) itself. (data related to 02nd April 2020)



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi, Accredited
by NAAC, Bengaluru

Internal Quality Assurance Cell (IQAC)

Ref. No: RVE/IQAC/ /2019-2020

Date:

2. He informed that zoom meeting is the platform that most teachers are using for conduction of online classes
3. He informed that around 50% of the students are satisfied with the online classes and the students are requesting to conducting more online classes for lab courses.
4. Dean appreciated all the faculty members for taking efforts in conducting the online classes

The meeting concluded with thanks to the coordinator & the coordinator thanked the members for their active participation.

Prepared By

Ramaa-A

Dr Ramaa A

Verified By

N S Narahari

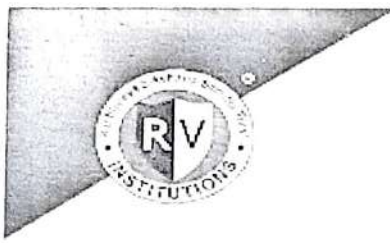
Dr N S Narahari

Approved By

Subramanya

Dr K N Subramanya

PRINCIPAL
RV COLLEGE OF ENGINEERING
BENGALURU - 560 059



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi, Accredited
by NAAC, Bengaluru

Ref. No: RVE/IQAC/
Internal Quality Assurance Cell (IQAC)
/2019-2020

Minutes of the meeting of IQAC Committee conducted on 10/10/2020 at 9.30 am

Monday, October 12, 2020

Agenda points:-

1. Review of the minutes of the previous meeting.
2. Preparation of the AQAR 2019-2020 report for submission to NAAC.
3. Activities under IQAC banner.
4. Any other matter with the permission of the chair.

Members Present:

Name	Designation	Role in IQAC
Dr.N.S.Narahari	Professor,Dept of IEM ,RVCE	Coordinator
Mr S.K Venkatesh	Administrative Manager-Central Office	Administrator
Prof Ramesh Sharma	Associate Professor, Mechanical Engineering Department.	Member
Prof. M V Renuka Devi	Professor,Dept of Civil Engineering ,RVCE	Member
Prof. Prasanna Kumar	Professor,Dept of Instrumentation Technology, RVCE	Member
Prof. Archana M R	Assistant Professor, Civil Engineering Department	Member
Prof Saraswathi	Associate Professor, Telecommunication Engineering Department.	
Prof Ramaa	Associate Professor,Dept of IEM	Member & Convener IQAC Meetings.

Minutes of the Meeting:

Agenda 1:-

The minutes of the previous meeting were read & recorded. The action taken on the points discussed in the previous meeting were reviewed.

Agenda 2:-Submission of the AQAR 2019-2020 report for submission to NAAC

Sl No	Criteria	Name of the faculty	Particulars
1.	Criterion I – Curricular Aspects	Prof Archana and Prof Ramaa	
2.	Criterion II -Teaching-Learning and Evaluation	Prof Ramesh Sharma, Prof G Sadashivappa (CoE), Prof. Shanmukha (Dean Academics), Prof. Renukadevi M V (Dean PG and Research)	Draft copy to be submitted within two to three days.
3.	Criterion III – Research, Innovations and Extension	Prof Neeta Shivakumar and Prof H N Narasimhamurthy (Dean R&D)	



RV College of Engineering

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi, Accredited
by NAAC, Bengaluru

Internal Quality Assurance Cell (IQAC)

4.	Criterion IV – Infrastructure and Learning Resources	Mr. Ishwar Doddamani (Deputy Director), Dr T R Sridevi (Chief Librarian), Mr Ravi Verma (System Analyst),
5.	Criterion V - Student Support and Progression	Prof Prasanna Kumar, Prof Uma B V (Dean Student Affairs), Prof. Saraswathi
6.	Criterion VI –Governance, Leadership and Management	Prof N S Narahari, Mrs. Shyamala and Mr. Venkatesh
7.	Criterion VII – Institutional Values and Best Practices	Prof K N Subramanya (Principal), Mr Manjunath S V (PA, Principal)

All the members were informed to complete the document (as per allotment) and ensure submission to the coordinator by 17th October 2020. The coordinator will compile & format for resubmission to principal.

Agenda 3:-Activities under IQAC banner:-The members were informed that subsequent to the talk on “NEP 2020 highlights” by Prof. Natarajan R, Former Chairman - AICTE and Former Director - IITM, on 24th and 25th September 2020, one more program is scheduled under the banner of IQAC. The talk will be delivered by Prof. Balaveera Reddy, Chairperson - BOG, NITK, Surathkal on “Challenges for implementing NEP in Technical Education”.

ents of CSE & related programs. The program will be coordinated jointly by IQAC Coordinator & HoD CSE

4:-Any other matter with the permission of the chair.

- i. It was decided that in order to ease the process of data gathering for all NAAC related Compliance reports that the Faculty in charge of the various criteria are required to gather all the relevant reports and arrange them at IQAC Office.
 - a. NBA- Prof. Prasanna Kumar
 - b. NIRF - Prof. A Ramaa
 - c. AICTE - Prof. Ramesh Sharma
 - d. VTU - LIC - Prof. M V Renukadevi
 - e. UGC - Prof. M R Archana
 - f. Department Activities - Prof. Saraswathi
- ii. It was decided to conduct regular IQAC meeting on second and fourth Saturday.
- iii. It was also decided that every IQAC member will be working from IQAC office on slot basis to ensure that the office is open on all the days

All documents to be presented to IQAC before filing for any committee visits/ Compliance visits.

The meeting concluded with thanks to the chair & the chair thanked the members for their active participation.

Ramaa.A
Prepared By
(Dr. Ramaa.A)

Verified By
(Dr. N. S. Narahari)

Subramanya
Approved By

PRINCIPAL
RV COLLEGE OF ENGINEERING
BENGALURU - 560 059