



RV College of Engineering®

Autonomous
Institution Affiliated
to Visvesvaraya
Technological
University, Belagavi

Approved by AICTE,
New Delhi

Dr.G. Sadashivappa
Controller of Examination

Ref: RVE/EXAM/369./2021-22

Date: 26.10.2021

CIRCULAR

UG-6th Semester, M.Tech & MCA 2nd Semester - GRADE IMPROVEMENT

HoDs are requested to bring the following to all the counsellors and Faculty UG (6th semester) and PG - M.Tech & MCA (2nd Semester) of the respective departments regarding the submission of request for "Grade improvement" by the students.

Preamble:

As per UGC guidelines (UGC D.O Letter No.F1-1/2020(Secy.), dated 06-07-2020 and (UGC D.O Letter No.F1-1/2020(Secy.), dated 29-04-2020)) and subsequent circular from VTU, grades of current intermediate semesters shall be calculated by 50% weightage to CIE (Continuous internal evaluation) of current even semester and 50% weightage to SEE of preceding semester (excluding CIE marks) only. The minimum required average SEE marks (obtained from previous semester) for passing of the current even semester courses shall be taken as 10/50. If it is less than 10/50 then the candidate is deemed to be "fail" in all the courses of the current even semester. This formula is applicable only to the eligible and registered students for current even semester.

Option to improve the Grade:

If the student wishes to improve the grade awarded by applying the above procedure the candidate shall inform the institution within the prescribed period and in the prescribed form notified by the institution indicating the courses of current intermediate semester whose grades, the candidate wishes to improve with an undertaking. All the candidates who sign the prescribed undertaking shall be given only one attempt to improve the SEE in the next examination conducted. In case, if the candidate not able to improve the grade through the examination, then previous average SEE marks assigned to the course shall be retained. If the candidate remain absent for the examination, no further attempts shall be given.

Process:

1. The prescribed form for applying "Grade improvement" will be circulated to the students from the CoE's office/ Examination Section.
2. Filled application form (undertaking) and exam application form with candidate signature should reach the respective counsellor of the students.
3. Once the candidate submitted the application form for Grade improvement, no scope for change.
4. Last date for submitting the application to the counsellor is on or before 02-11-2021.
5. Counsellor shall verify the application forms submitted by the student regarding course code, course title, signature etc.
6. Approved application forms by the counsellor shall be forwarded to CoE/Examination Section through HoD with a consolidated list (semester wise and USN wise) of students with courses of grade improvement.



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7. Above list of students and courses shall be submitted to CoE/Examination Section by HoDs on or before 04-11-2021.
8. Grade improvement examinations will commence from 10.11.2021. The time-table will be announced separately.

Controller of Examinations

Controller of Examinations
RV College of Engineering (Autonomous)
Mysore Road, Bengaluru - 560 059

Enclosed:

1. Application for grade improvement examination-2021.
2. Examination Application Form

Copy to:

Dean Academic, Dean Student Affairs, All HoD's,
Examination Section & Notice Board



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Application for grade improvement examination-2021

(Applicable for 2021 Even Semester regular students only)

Name of the student												
USN	1	R	V								SEM	
Department											Date	
I wish to improve the grades of the courses listed below.												
S.No	Course Code		Course Title								Grade awarded	
1												
2												
3												
4												
5												
6												
7												
8												
<u>Undertaking from the candidate</u>												
1. I abide by the VTU regulations that,												
a. I have given one attempt to improve my SEE marks in the immediate next examination conducted.												
b. The marks obtained in a specific course(s) in the subsequent attempt are greater than the average SEE marks based on the preceding semester, the marks of the subsequent attempt shall replace the average SEE marks for the course(s). Otherwise the previous average SEE marks assigned to that course(s) shall be retained.												
c. Only one subsequent attempt shall not be considered as an additional attempt. This shall apply to individual courses independently.												
d. I shall be given only one subsequent attempt in the immediate next examination conducted for the grade improvement. If I remain absent for the course(s) during the subsequent attempt, no further attempts shall be given and the average SEE marks (of the preceding semester) assigned to that course(s) shall be the final SEE marks for the course(s).												
Signature of the student												
For grade improvement (mark <input type="checkbox"/> appropriately by counselor and HoD))												
Recommended									Not Recommended			
Above VTU regulations explained to the student and agreed.												
Name of the counselor			Signature of counselor						Signature of HoD:			