CIRCULAR

The 3rd Semester students who want to opt for the change of Branch are hereby instructed to collect the Branch Change Application forms from the Admission Section, Office of the Principal from 13-08-2019. The duly filled forms along with photo copies of Result sheet / Marks Sheet (1st & 2nd Semester) are to be submitted to the Admission Section on or before 3.00 pm on 16-08-2019.

The transfers done are subject to approval by the Registrar VTU, Belgaum & Directorate of Technical Education Govt. of Karnataka.

Students, who have not cleared all the subjects in 1st & 2nd Semester BE., & also who have been admitted under KEA-SNQ, PMSS & CSAB quota are not eligible for branch transfer.

SCHEDULE

1. Issue of Branch Change Applications : 13-08-2019
2. Last Date for submission of filled Application : 16-08-2019 (Before 3.00 pm)
3. Announcement of Merit List : 16-08-2019 at 5.00 pm
4. Counseling for Branch Change (1st Round) : 20-08-2019 (from 10.00 am to 12.00 pm)
5. Counseling for Branch Change (2nd Round) : 20-08-2019 (from 2.00 pm onwards)

Note for students opting Branch change:

1. Any discrepancy in merit list should be brought to the notice of admission section before 11.00 am on 19-08-2019.
2. Students, who have been offered change of Branch on their first choice and based on the vacancy, cannot re-appear for second round of counseling.
3. All changes will be closed in the second round subject to vacancy in a particular branch and there shall be no further counseling.
4. No further requests will be entertained after the second round of counseling.

Copy to:
- All HOD’s, to display the same in the Department Notice Board
- Admission Section
- OC