



APPLICATION FORM(Non-Teaching)

General Instructions:

Fill the form in **BLOCK LETTERS**. All columns and fields are **Mandatory**.

Date of Application		Source of Information on opening	
Position Applied for		Institution Applied for	
Details of relatives employed in R V Institutions:			

EMPLOYEE INFORMATION

Salutation:	Full Name				
Gender (Male/Female)		Date of Birth (DD/MM/YYYY)		Blood Group	
Father's/Spouse		Mother Tongue		Aadhar/PAN	
Marital Status		Date of Marriage (DD/MM/YYYY)		No. Of Children	
Birth Place		State		Nationality	
Physically Challenged	(Yes / No)	Mobile No. 1		Emergency Contact No.	
		Mobile No. 2			
E-mail ID					
Category SC/ST/OBC/GEN		Religion		Caste	
Permanent Address					
Present Address					
Are you a EPF member in previous employment? If yes, give the details of UAN / PF Account No					

EDUCATION DETAILS

ACADEMIC QUALIFICATION									
Type of Education	From (Date)	To (Date)	Qualification	Specialization / Discipline	Institute / Board / University	State / Country	Types of Course (Full Time / Part Time)	% age / CGPA	Division





Any Health-related problems (including Physical/ Visual Disability and Chronic Aliments).

Languages known & fluency: (Good/ Fair/ Slight)

<u>Language</u>	<u>Understand</u>	<u>Speak</u>	<u>Read</u>	<u>Write</u>

Extra-curricular activities/ hobbies:

Membership of Professional Bodies/ Social Organizations/ Clubs & Societies (Please list only the memberships which are current and valid):

<u>Name of the Organization</u>	<u>Type of membership (Ordinary/ Life)</u>

Any Patents / Awards certificates received or any other special work done.

INDUSTRIAL OR ANY OTHER EXPERIENCE

Sl. No	Employer	Position held	Date of joining	Date of leaving	Gross Salary

ANY OTHER CERTIFICATE COURSES COMPLETED/PROFESSIONAL TRAININGUNDERGONE)

Sl. No	Nature of the Course	Organizing Agency	Place	Duration	
				From	To





Write a short description about the following:

a. Please indicate as to why you wish to join RV Institutions?

b. How in your opinion do you meet the job requirement?

c. A short paragraph about the development work that you would like to take up at RV.

d. Indicate your future plan to upgrade knowledge/ qualification.

PROFESSIONAL REFERENCE

S. No.	Name of the Person	Company	Place	Contact No.

I hereby certify that all information provided in this document along with the certificates / testimonials are true and accurate to the best of my knowledge and belief. I understand that any misrepresentation of information may lead to termination of services.

Signature

Date:

Place:



[Type here]

Qualifications & Experience Requirement for Non-Teaching Positions

Sl.No	Designation	Qualification	Experience
1	Foreman	B.E./B.Tech(Aerospace/Mechanical /Aeronautical/Civil/CSE/ISE/EEE)	5 years of relevant experience
2	Programmer	B.E in CSE/ISE/EC/TC or MCA	1 -3 years of relevant experience
3	Senior Programmer	3 years Diploma in CSE/EC/TCor BCA/BSC(CSE) with 5 years of experience	3-5 Years of relevant experience
4	Instructor	B.E in the appropriate branch or Diploma in the appropriate branch with relevant experience	5 years professional experience similar field/Industry/Institution
5	Assistant Instructor	Diploma in the appropriate branch Or BCA/B.Sc. (IT/EI)	2-3 years of relevant experience
6	Mechanic	ITI Trade certificate of 18 Months duration in the appropriate branch	5 years or relevant experience
7	Helper	ITI Trade certificate of 18 Months duration in the appropriate branch Or PUC or JOC(Govt. recognized) in appropriate trade	5 years experience in and appropriate laboratory
8	SDC/Executives	B.Com/M.Com/B.Sc.	1 to 2 years of experience /Good knowledge of MS-Office/Google Tools/Google Forms.

For all the above positions, relevant qualification, experience and knowledge of computers and hands on experience are a must.

Note:

1. Kindly download the application form and submit the same along with the latest Passport size Photo and relevant documents with self-attestation.
2. Submit the application on or before 30th November 2022 by Speed post / Courier only to the address as mentioned below:

The Principal,
RV College of Engineering,
Mysore Road, RV Vidyaniketan Post,
Bengaluru – 560059.

3. Clearly Superscribe on the top of the Cover the position applied for.

