



## 7. Curriculum & Teaching-Learning Process-Implementation Details

### **Examination Process & Reforms**



- CIE preparation - Responsibility with Dean Academics and HoDs
  - List of eligible students along with CIE marks, NSAR/NSSR list, Equivalence course list ( in case of scheme change)- certain processes are in SAP domain
- Question paper preparation - Responsibility with Chairperson BoE and CoE
  - BoE consists of five to six members both internal and external experts
  - Preparing list of Examiners (Internal External)
  - Sending request for Question paper, scrutiny, typing, proofreading, multi copy
- Theory Examination - Conduction in-charge Chief Superintendent
  - Room allotment for students, appointment of room invigilators and Deputy chief, smooth conduction of examination, collection and packing of scripts.
- Practical Examination - Conduction in-charge Chief Superintendent
  - Preparation and scheduling - HoD
  - Conduction and Evaluation –Internal and External Examiners
- Valuation and Tabulation - Chief coordinator appointed by CoE
  - Barcoding of scripts, valuation (internal/external), review, tabulation
  - Investigation of malpractice
- Grievance Redressal – Paper Viewing Process (PVP)
- Generation of results and result analysis - SAP data
  - Generation of grades, SGPA, CGPA, class & rank declaration
- Preparation of grade card, rank certificate and transcripts - CoE
- Final list approved by Academic Council / Governing Body and list sent to VTU
- Conduction of Graduation Day and issue of PDC